Financial & Accounting Services
Banner Payroll Security Class Definitions

This document defines the purpose and use for each Banner Payroll security class. It should be used as a guide to dispense security for new or existing employees.

General (WFU_HRPY_PY_GENERAL)
This class contains the base level of inquiry forms and reports for the Payroll staff and is required for all classes marked with an asterisk (*).

Payroll Manager (WFU_HRPY_PY_MGR)*
This class is designed for the super users within Payroll who are allowed to change system validation tables and process settings. This class does not have the ability to set up new employees. In addition, these users are allowed to configure Evisions’ Intellecheck settings through the administrative interface.

Payroll Staff (WFU_HRPY_PY_STF)*
This class is for the Payroll staff who process each of the different pay cycles (monthly, biweekly and student). In general, this class should not be given to someone who has the WFU_HRPY_PY_DATA_ENTRY class.

Payroll Data Entry (WFU_HRPY_PY_DATA_ENTRY)*
This class is for the Payroll staff who perform data entry into the HR/Payroll module. In general, this class should not be given to someone who has the WFU_HRPY_PY_STF class.

GOAINTL Modification (WFU_GOAINTL_MODIFY)
This security class gives the user the ability to update information about international persons on GOAINTL.

Bank Reconciliation (WFU_HRPY_PY_BANK_RECON)
This class gives those responsible for the payroll bank reconciliation access to objects that allow for the data to be loaded from the bank and process the reconciliation. This class is not intended for Payroll staff but rather others in finance responsible for reconciliation.

Controller (WFU_HRPY_PY_EXEC)
This security class gives inquiry only access to the Payroll module and is meant for those that need global view access, such as the Controller.

Budget (WFU_HRPY_BUDGET)
This security class gives users within Budget & Financial Planning the ability to review pertinent position and salary information as well to run required year end processes to load salary data.
Financial Aid (WFU_HRPY_EXT_FINAIM)
This class gives Financial Aid staff access to the payroll calendar on PTRCALN.

Tax (WFU_HRPY_PY_TAX)
This class is designed to give FAS-Tax staff the ability to inquire on a number of salary and tax-related forms.